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ACTION PLANNING GUIDELINE DURING COVID-19 PANDEMIC

Context

The different scenarios and phases of Covid-19 pandemic and the constant information being generated and updated as more is known about it have generated, on many occasions, confusion about which ones are the truly necessary measurements to be taken in order to decrease contagion and protect people's health and safety as the labor activities are resumed.

A document that concentrates relevant information and functions as a guideline to adequate actions needed to face the spread of coronavirus on the work environment is a necessity.

Purpose

This document concentrates and defines guidelines and recommendations to be followed on site to adequate measurements and activities, on all areas and tasks, that help control the risk of exposure and contagion of Covid-19 for all people that perform any activity inside of the mining unit.

Scope

This guideline is applicable to Peñasquito mining unit of Newmont Corporation, and is extended to its sites and tasks, outside and inside of the operation, where Peñasquito has control.

The guidelines and recommendations exposed on this document are subject to the state and national government directives and other instances with authority on health matters, they are also subject to modifications depending on the phases and scenarios of the pandemic, therefore, updates to this document or alternative documents could be developed to complement what is stated here, those must reference this document and its version.

This document is not a communication instrument that must be distributed to all personnel, due to its specificity and technical content this document is focused on area leaders, mostly Managers and Superintendents, who must consider the content of this document for task planning, area disposition and control measurements, etc.

There are other instruments focused on massive communication of guidelines and control measurement to prevent virus spreading inside of the mining site. For this purpose, please make use of the resources available.

Definitions and abbreviations

Term	Deffinition
SARS-CoV-2	Coronavirus causing the disease called Covid-19
Covid-19	Disease caused by SARS-CoV-2 virus
Healthy Distance	Measurement (in meters or centimeters) between two or more people that is



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	considered to greatly reduce the coronavirus contagion possibility
Face Mask	Mean of preventing the spread of coronavirus by blocking the small droplets of saliva that are generated by speaking, coughing, or sneezing. It does not effectively protect against infection by the virus.
Respirator	Device that when used correctly (well adjusted, without beard / mustache / makeup that prevents face-respirator seal), protects the airways against contaminants from the work environment, including the coronavirus.
PPE	Personal Protective Equipment
°C	Celsius or centigrade degrees

Responsibilities and functions

Role	Responsibilities	
Site Leadership Team	Review, propose improvements and authorize this document, as well as possible versions or related documents, doing this in a timely manner to ensure the protection of the health and safety of Peñasquito workers.	
Area Manager and	Assign resources for the implementation of this procedure.	
supertintendent	 Ensure that this procedure is communicated by the Supervisors and is used by all employees and contractor personnel. 	
	Generate a program for the review and audit of all the measures described here that are applicable to their areas	
	Make use of the Checklist to Prevent Covid-19 Contagion in Work Areas and Operations (Attachment 2)	
Supervisor	Implement the measures described in this document that are applicable to their work areas.	
	Ensure its compliance by operating personnel, employees and contractors.	
Operators	Make sure to request guidance from the Supervisor regarding the actions or measures carried out on this guideline, resolve doubts and communicate any situation that could interrupt its full compliance.	
Health, Safety and Hygiene Manager	Conduct random reviews and audits in the areas and/or tasks to ensure compliance with this document	
	Offer support and guidance for compliance with this guide through supporting documentation, training, etc.	
	Update this document or the documents related to it as the authorities announce new measures and communicate them in a timely manner.	



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Content

1. Transport and vehicle use

- 1.1. Whenever in a light-weight vehicle (double cabin) is required to transport more people other than the driver, the maximum occupant limit will be of 3 people, they must all wear a respirator or a face mask over their nose and mouth, and respect the maximum possible distance, this means, they can't sit next to each other.
- 1.2. On the vehicles that, due to its technical characteristics, only have one row of seats, for example the cabin of heavy-duty vehicles, delivery trucks, or other, a maximum of two people may travel, provided that their occupants wear face masks and keep the maximum possible distance. Otherwise only the driver may travel.
- 1.3. In the case of light weight vehicles that may be shared among two or more people the new driver must make sure to disinfect the devices or areas that are commonly touched while driving, this must be done before and after using the vehicle.
- 1.4. In case of personnel transportation (air and/or land) only a maximum of 50% of the seats available can be occupied, two people may travel for each row of seats, as long as they are wearing a face mask and respect at least one seat of distance between them.
- 1.5. The units for the transport of personnel and light-weight vehicles must be sanitized in their entirety and a program must be established for doing this process periodically

2. Meetings or face-to-face training

- 2.1. AS much as possible, remote meetings or training sessions using electronic means must be privileged, thus decreasing crowds on the same space.
- 2.2. While planning, doing or assisting to a face-to-face meeting or training, the following guidelines must be considered:
 - 2.2.1 Manage cleaning and disinfection of the place to be used before and after the session, this must be done by the person in charge or meeting host. And in accordance to the applicable cleaning measurements detailed on section 3 of this document.
 - 2.2.2 Ensure the presence of devices or resources for hand washing (soap and water) or disinfection (antibacterial gel) for all the participants before they enter the room



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- 2.2.3 Avoid crowding of people while they are entering and leaving the training room, do so in an ordered manner and keeping the healthy distance of 2.25 meters. If possible place marks with the proper distance and monitor the compliance.
- 2.2.4 A disposition and arrangement of spaces must be done so that the participants, hosts and trainers respect a distance of 2.25 meters between each other at all times. See Attachment 1 "Examples of training room arrangement".
- 2.2.5 At all times the participants must avoid physical contact with the rest of the people inside the room.
- 2.2.6 Participants must avoid sharing items such as paper sheets, pens, cellphones, PPE, etc. Inside and outside of the room.
- 2.2.7 Participants must wear a face mask during the time they stay in the room.
- 2.2.8 Trainers or facilitators must wear a face mask and a face shield.
- 2.2.9 Trainers or facilitators must remind all of the sanitary measures to the participants at the beginning and during the session, emphasizing whenever they detect a deviation from them.
- 2.2.10 During the time they spend on the room participants must avoid contact with surfaces or articles that are not strictly needed for the objective of the meeting or training.
- 2.2.11 Practicing respiratory etiquette will be mandatory: covering the mouth while coughing or sneezing, doing so on the internal angle of the arm or on a disposable tissue, said tissue must be placed on a plastic bag, which must be tied shut and disposed of, after that they must wash or disinfect their hands.
- 2.2.12 If during the session any participant presents any symptom or discomfort, related or not to COVID-19 the trainer must be informed immediately and then the person must go to medical service.
- 2.2.13 During the training breaks, compliance to the distance of at least 2.25 meters between the participants must still be monitored. Put special attention to the use of bathrooms, coffee service tables, etc. To prevent crowdings.
- 2.2.14 While exiting the room, either at the end of the session or during the trip to the dinning hall, a distance of at least 2.25 meters must be respected. Comply with the specifications on section 1 of this document in case of using vehicles and comply with the requirements for entering and eating at the dinning hall.



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2.2.15 At the end of the session the participants must put away and take with them all of their personal belongings, place in containers all the trash they have generated (nobody should dispose of trash generated by others) and then exit the room orderly, avoiding crowding.

2.2.16 Another meeting or training should not take place on the same room immediately after one ends. Time must be allowed for the room to be cleaned and disinfected so that other people can enter it.

3. Hospitality and cleaning services

- 3.1. The transference or mobilizations of guests between rooms must be avoided, there can't be room changes unless the room sanitization is ensured before the move.
- 3.2. All rooms and common areas must be ventilated daily.
- 3.3. Every gust must be provided with basic supplies for personal hygiene: potable water, soap, shampoo, disposable tissues, toilet paper, towels, etc.
- 3.4. Cleaning personnel must be provided with training on the correct use of PPE and must also be provided with this specified PPE: gloves, disposable robes, safety shoes. In case of performing procedures that generate splashes (for example, washing surfaces), they must have face protection (face shield) and waterproof aprons. They must also have access to enough disinfectant solutions and other supplies.
- 3.5. Whenever possible, use only disposable cleaning materials. Dispose of any cleaning supply made of cloth and absorbent materials (for example mops and cleaning rags). Whenever pertinent, disinfect the non-porous cleaning materials with a sodium hypochlorite solution at 0.5% or as per the manufacturer instructions before using it in other rooms.
- 3.6. Even in absence of COVID-19 cases the hygiene services must be improved. Special attention to the application of cleaning and disinfection measurements must be provided in common areas (bathrooms, hallways, kitchenettes, meeting rooms, etc.) as a general preventive measurement during all of the COVID-19 pandemic.
- 3.7. Pay special attention to objects that are touched frequently, such as handles, handrails, light switches, etc. This goes for offices and common spaces, as well as doorbells, bed rails, keyboards, phones, table surfaces, table lamps, etc. On rooms. The cleaning personnel must follow the corresponding indications as part of the action hosting plan for COVID-19.



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3.8. Written procedures must be modified to improve cleaning and disinfection tasks and to include the handling of solid residues and the use of Personal Protective Equipment (PPE).

- 3.9. Guests that present respiratory symptoms will be isolated in as a preventive measurement on a separate room (except for those people that require company).
- 3.10. In the situation of suspicious cases or Covid-19 confirmed it is not recommended for the person to remain on site. The person must be isolated on a room temporarily until medical services intervenes, and as long as the room is nor shared with other guests. It can not be allowed for any visitor to enter the room that is being used by the affected guest, to minimize the risk of contaminating other guests or personnel members. Also, they must not share the bathroom with other people, neither should they share towels, bed sheets nor any type of clothes. It must be requested for them to wear a medical mask and to practice respiratory hygiene whenever coughing and sneezing.
- 3.11. Medical attention must be provided on the room of the suspicious or confirmed for Covid-19 person, whenever possible, avoiding the need for the patient to go to medical service.
- 3.12. The suspicious or confirmed for Covid-19 guest must receive meals on the room. The food for those people will be determined previously by the lodging company, according to their capacities and supplies, and will be provided at their rooms.
- 3.13. A special cleaning and disinfection plan must be done for situations and spaces that have suspicious or confirmed for Covid-19 employees hosted or identified within a few days of leaving the camp.
 - 3.13.1 Personnel designated for attending the rooms with people with suspicion or confirmation of Covid-19 must take the following personal caution measurements: frequent hand washing, respiratory etiquette, health work filter and strict use of personal protective equipment.
 - 3.13.2 Personnel designated for attending the rooms with people with suspicion or confirmation of Covid-19 must have the following PPE to provide service in a safe manner: disposable or fabric surgical mask, disposable latex gloves, disposable or fabric hat, uniform, besides the laundry service for uniforms, masks and fabric hats used during their work shift.
 - 3.13.3 On the room of the suspicious or confirmed case the frequent contact surfaces must be identified (doorbells, bed rails, keyboards, phones, table surfaces, table lamps). These surfaces must be disinfected every day, at least once a day,



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ideally once per shift. Disinfection can be done with a cloth impregnated with disinfectant solution or with 70% alcohol.

- 3.13.4 Any Surface that has been touched by respiratory secretions or other body fluids of the person that is sick or suspicious (for example the toilet, the sink, the bathroom, etc.) must be cleaned with a regular domestic disinfecting solution that has sodium hypochlorite at 0.1% (this means, equivalent to 1000 ppm). The surfaces must be rinsed with clean water after 10 minutes of contact with chlorine.
- 3.13.5 Cleaning personnel must know how to ensure that the chlorite solution is not disintegrated and how to rinse it after 10 minutes.
- 3.13.6 When the use of chlorine or chorine solution is not adequate (for example, on phone devices, remote control, door handles, etc.) then 70% alcohol can be used.
- 3.13.7 Service or cleaning personnel may require additional training on the preparation, handling, application and storage of these products, mainly chlorine, that can be at a concentration that is higher than usual.
- 3.13.8 After finishing the cleaning place all the trash in a biohazard risk disposal bag, place it in an intact plastic bag, seal it and consider it as "biohazard risk" trash. Remove the gloves and robe and then proceed to wash your hands with soap and water or with alcohol based hand disinfectant. Remove the rest of the PPE while being careful not to get contaminated, remove the face mask last and the eye protection, and wash your hands immediately with soap and water or an alcohol based hand disinfectant.
- 3.14. By releasing a room that has hosted a person with suspicion or confirmation of Covid-19, a Deep cleaning and disinfection must be done, before using it for another person.
 - 3.14.1 The highest surfaces must be cleaned with a cloth/fabric/rag/towel impregnated with detergent, thus avoiding to spreading dust.
 - 3.14.2 Walls, Windows and doors including handles must be cleaned regularly, not only when they are visibly dirty.
 - 3.14.3 Horizontal surfaces, including tables, chairs, beds, shelves or other things installed to walls must be cleaned with a cloth damped in water with detergent, rinsed with clean water and disinfected with chlorinated solution (see below the three bucket technique).



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- 3.14.4 In rooms of isolated patients, the same cleaning method will be used, the personnel will have to follow required precautions (contact and droplet isolation). In case of body fluids spilling over surfaces, the procedure must be the following: wear gloves and cover the surface with paper/absorbent material. Remove as much dirtiness as possible. Finally, continue cleaning on a regular basis.
- 3.14.5 Three bucket technique: A bucket will be filled with lukewarm water and a detergent in enough quantity for it to produce foam, another one with clean water and a third one with chlorinated solution. At first, the equipment, walls, openings and every element that needs cleaning will be cleaned with the detergent solution. It will be then rinsed with clean water and dried. Finally, the direct contact disinfection will be done by applying chlorinated solution over the surfaces and leave to dry. Floors will be cleaned by applying the same technique previously described.
- 3.14.6 After cleaning place all the trash on a biohazard risk disposal bag, place it in an intact plastic bag, seal it and consider it as "biohazard risk" trash. Remove the gloves and robe and then proceed to wash your hands with soap and water or with alcohol-based hand disinfectant. Remove the rest of the PPE while being careful not to get contaminated, remove the face mask last and the eye protection, and wash your hands immediately with soap and water or an alcohol based hand disinfectant.
- 3.15. Fabrics such as bed clothes and personal items must be placed in special laundry bags and handled with care to prevent dust accumulation, to avoid possible surface or people contamination. It must be washed on hot cycles (over 70°C) with the regular detergent.
- 3.16. Every article used on cleaning activities must be handled properly to mitigate the risk of possible transmission. Disposable articles (hand towels, gloves, face masks, disposable tissues) must be placed on a container with a lid and eliminated according to the site action plan and national regulations for waste disposal.
- 3.17. The correct functions of dish and clothes washing equipment must be verified, on working temperatures, as should the correct dosage for cleaning and disinfecting chemicals.
- 3.18. It is necessary to maintain the concentration of disinfectants on water for usage within the limits recommended by the international guidelines and standards, preferably within the higher rank limits.
- 3.19. Even though COVID-19 is not of airbound transmission, but from one person to another through small droplets from nose or mouth whenever an infected person coughs or



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exhales, attention must be paid, as it should under regular circumstances, to the filter condition and to maintain an adequate rate on the interior air. The correct functioning of ventilation and air exchange equipment must be verified.

3.20. Periodic controls must be performed to ensure the correct performance of the soap and disinfectant solution dispensers, hand driers, disposable tissue dispensers and other similar devices, both inside of rooms as in common areas. The defective units must be promptly repaired or replaced. The action plan must include the installation of units to dispense disinfectant gel on the different areas, including public bathrooms used by guests and personnel.

4. Common areas

- 4.1. Common areas such as gym, recreational area, café and similar crowding areas must remain closed.
- 4.2. Only individual exercise practices will be allowed. Team exercise, team sports, etc. will be strictly forbidden

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- 4.2.1 It is recommended to always follow basic hygiene and respiratory etiquette measurements while exercising. And do not go if you have any respiratory symptoms.
- 4.2.2 Distancing for activities in the same place (for example yoga) is of 2.5 meters, for high intensity exercise is of 5 meters and for running 5 meters.
- 4.2.3 Wash hands before exercising. And avoid touching the face.
- 4.2.4 Each person must bring their own exercise mat if they are going to lay on the floor, it is forbidden to do so without a mat.
- 4.2.5 Each person that exercises must have a towel to dry off sweat with them.
- 4.2.6 Spitting on the floor is forbidden.
- 4.2.7 Must take a shower after physical activity.
- 4.2.8 It will be mandatory to take a shower and change clothes after exercising in order to enter the dinning hall.
- 4.2.9 Equipment and any exercise equipment should be disinfected and cleaned before and after usage.
- 4.2.10 If any weight or apparatus is used outdoors it should be used only by one person at a time.



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4.2.11 Everybody doing physical activity has the obligation to follow the hygiene and health measurements.

4.2.12 Antibacterial gel and paper dispensers must be placed on common exercise áreas for the users.

5. Work areas

The following guidelines are accompanied by a Checklist format that must be completed by area Superintendents and signed by their Manager with the purpose of ensuring total compliance with Safety, Health and Hygiene measurements at work under the context of Covid-19 pandemic. See Attachment 2 "Checklist to Prevent Covid-19 Contagion in Work Areas and Operations".

- 5.1. Necessary adjustments on tasks, areas, facilities, etc, must be done to comply at all times with the healthy distance disposition. This comprises two aspects:
 - Favor all personnel that, facing the presence of symptoms, and belonging to i. one of the groups considered vulnerable is necessary for them to stay home.
 - ii. Modification of habits to favor a minimum distance of 2.25 meters between people who doesn't use PPE (specially face mask) and the decrease of frequency and face-to-face encounters between working people, including the adaptation of spaces and work areas to reduce human density in intramural and extramural environments during the maximum, high and medium levels, for which the following strategies must be established (minimal but not limiting):
 - Avoid overcrowding in spaces and ensure the permanent availability of potable water, soap, toilet paper, alcohol-based gel and disposable towels for drying hands.
 - Establish alternate schedules for meals, bathrooms and routine activities to reduce contact between people.
 - 5.1.3 Increase the number of vehicles destinated for personnel transportation, with the purpose of reducing crowding and the contagion possibility, maintaining a healthy distance and natural ventilation of the transport. Check Section 1 of this document.
 - 5.2. Measures to prevent contagion in the company: Actions done to prevent a possible contagion, meaning, the actions at the workplace to avoid the entrance of the virus on the facilities. These include issues of hygiene, cleanliness and healthy distance.
 - Dispensers with 70% alcohol gel-based solutions must be provided freely 5.2.1 available to personnel at different points in the workplace.



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- 5.2.2 Sanitary products and personal protective equipment must be provided for working people, including face masks, protective glasses and/or face shields.
- 5.2.3 Have enough deposits for disposable and personal use products, procuring for them to be continuously cleaned.
- 5.2.4 Ensure that the bathrooms have sinks and proper conditions for personal cleaning (soap, water and disposable paper towels).
- 5.2.5 Establish a permanent cleaning and maintenance program for the workplace and labor centers, including those for food services, rest, in case they stay overnight, using appropriate cleaning products to prevent the spread virus
- 5.2.6 Promote for working people not to share work tools and/or personal objects.
- 5.2.7 If it is possible, favor natural ventilation on common spaces or spaces of higher personnel concentration, besides those work areas with a large personnel influx.
- 5.2.8 Check for the extraction systems to be working, in case of having them, besides managing their maintenance and filter changes for their correct performance.
- 5.2.9 Placing signs in common areas, such as bathrooms, changing rooms, lockers, cafeterias, dinning halls and meeting rooms with marks on the floor, walls and/or furniture reminding of the minimum distance of 2.25 meters between people.
- 5.2.10 Establish a visit, provider, and contractor control policy, with the purpose of preventing the risk of contagion caused by people outside the workplace.
- 5.2.11 Implement a policy for the use of stairs while keeping the healthy distance, avoiding touching surfaces such as handrails for transiting the workplace; the wait time to ride the transport vehicle should happen forming a row (2.25 meters of distance between people) and hands must be sanitized after touching common surfaces (hand wash or hygiene with 70% alcohol based solution).
- 5.3. Use of personal protective equipment (EPP): Refers to personal protective equipment to minimize the risk of infection in workers in the performance of their activities. In order to avoid the risk of contagion of COVID-19, employers must distribute at least the following equipment among the working population with public service functions:
 - 5.3.1 Face masks, preferably washable in order to be empathetic with the environment (provide training for its cleaning and replacement), and
 - 5.3.2 Face shield or goggles or safety glasses with side, top and bottom eye protection.



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5.3.3 On the work positions that have exposition to contaminant chemical agents, conventional PPE recommended on the Official Mexican Standards current and applicable in the matter must be used. For the times when personnel is not exposed a face mask must be used and safety glasses or face shield (face protection and safety glasses can be omitted if there are physical between people working).

References

- Technical Guidelines for Health Safety in the Work Environment. Mexico Government.
 May 2020
- Update of the Protocol of care for people in lodging centers and restaurants during the mandatory quarantine by covid-19. Ministry of Tourism and Health
- Mining-metallurgical operation best practices guide: Health contingency 2020 SARS-CoV2 (COVID-19). Mining Undersecretary
- General guidelines for closed public spaces in COVID-19 (Version 2020.3.27). Mexico
 Government

Document control

VERSION #	AUTHOR	APPROVED BY	APPROVAL DATE
1.0	JOSÉ CARACHEO	JIM COOPER	23/05/2020

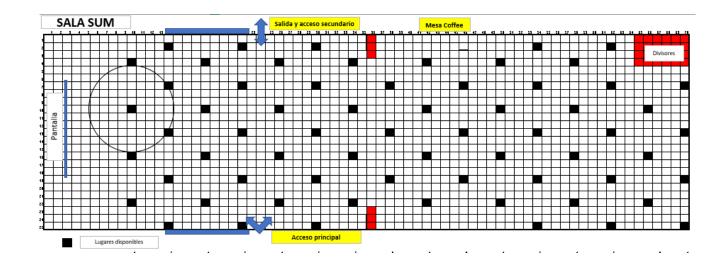


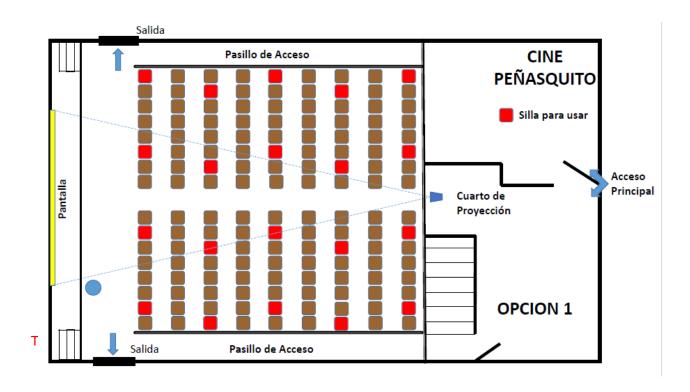
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Attachments

Attachment 1







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Attachment 2

fame____; Primary crusher control room____;

Checklist to Prevent Covid-19 Contagion in Work Areas and Operations (page 1 of 3)

Mine: Truck Shop PA___; Truck Shop PB; Main welding shop ____; Secondary shop ____; Hall of

Process Plants: HPGR PA; HPGR PB; Sulfide Control Room; Sulfide; Chem Lab; Met Lab;	Quadru	ple Build	ling
<u>Tails Dam and Water</u> : TSF Quadruple Building; TSF Octuple Building;			
<u>Administrative Areas</u> : Document Control; Sulfide Admin; Project Admin Chain Offices; Human Resources Office; SUM;	; Clinio	c; Su	pply
Checklist Completed (Supervisor name and position):Checklist Reviewed (Superintendent name and position):Checklist approved (Manager name and position):	Lab; Met Lab; and Water: TSF Quadruple Building; TSF Octuple Building; ative Areas: Document Control; Sulfide Admin; Project Admin; Clinic; Supply es; Human Resources Office; SUM; completed (Supervisor name and position):		
A. Healthy distance Requirement	Ç;	No	N/A
	JI .	NO	IN/A
respiratory illness the worker / employee must stay home.			
A2. Habits have been modified to favor a minimum distance of 2.25 meters			
between people who do not wear personal protective equipment (PPE)			
A3. The frequency of face-to-face encounter between working people has decreased.			
 A4. The spaces and work areas have been adapted to reduce human density in intramural and extramural environments during the maximum, high and medium levels (see chapter on general requirements), for which the following strategies should be established (minimum but not limiting): Avoid overcrowding in spaces and guarantee the permanent availability of drinking water, soap, toilet paper, alcohol-based gel and disposable towels for drying hands. Establish alternate schedules for meals, bathrooms and routine activities to reduce contact between people. Increase the number of vehicles destinated for personnel transportation. 			
with the purpose of reducing crowding and the contagion possibility, maintaining a healthy distance and natural ventilation of the transport.			
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Attachment XX: Checklist to Prevent Covid-19 Contagion in Work Areas and Operations (page 2 of 3)

B. Contagion preventive measurements at the company

These are actions that are carried out to prevent a possible contagion, that is, the actions carried out by the workplace to prevent the virus from entering its facilities. These include hygiene, cleanliness and healthy distance issues.

Requirement	Yes	No	N/A
B1. Dispensers have been provided with 70% alcohol-based gel solutions freely			
available to personnel at different points in the work area.			
B2. Medical devices and personal protective equipment have been provided to			
working people, including face masks, protective glasses and/or face shields			
B3. There are enough deposits of disposable products and products for			
personal use, procuring continuous cleaning of them.			
B4. It is ensured that the toilets have sinks and adequate conditions for cleaning			
personnel (water, soap and disposable paper towels).			
B5. A permanent cleaning and maintenance program has been established for			
the workplace and labor centers, including those for food services, rest, in case			
they stay overnight, using appropriate cleaning products to prevent the spread			
virus.			
B6. For working people not to share work tools and/or personal objects has			
been promoted.			
B7. Wherever is possible, natural ventilation on common spaces or spaces of			
higher personnel concentration has been favored, besides those work areas			
with a large personnel influx.			
B8. It has been checked or the extraction systems to be working, in case of			
having them, besides managing their maintenance and filter changes for their			
correct performance.			
B9. Common areas, such as bathrooms, changing rooms, lockers, cafeterias,			
dining halls and meeting rooms have been signalized with marks on the floor,			
walls and/or furniture reminding of the minimum distance of 2.25 meters			
between people.			
B10. A policy of control of visits, suppliers and contractors has been			
established, in order to prevent the risk of contagion originating from people			
outside the work area.			
B11. A policy has been implemented for the use of stairs, maintaining a healthy			
distance, avoiding touching surfaces such as railings for traffic within the workplace; the wait time to ride the transport vehicle should happen forming a			
row (2.25 meters of distance between people) and hands must be sanitized			
after touching common surfaces (hand wash or hygiene with 70% alcohol based			
solution).			
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Attachment XX: Checklist to Prevent Covid-19 Contagion in Work Areas and Operations (page 3 of 3)

C. Use of Personal Protective Equipment (PPE)

Refers to personal protective equipment to minimize the risk of infection in workers during the performance of their activities.

Requirement	Yes	No	N/A
C1. In order to avoid the risk of contagion of COVID-19, at least the following			
equipment has been distributed among the working population with public			
service functions:			
1. Face masks (3), preferably washable in order to be empathetic with the			
environment (provide training for its cleaning and replacement) and			
2. Face shield or goggles or safety glasses with side, top and bottom eye			
protection.			
C2. On the work positions that have exposition to contaminant chemical agents,			
conventional PPE recommended on the Official Mexican Standards current and			
applicable in the matter is used.			
C3. For the times when personnel is not exposed a face mask is used and			
safety glasses or face shield (face protection and safety glasses can be omitted			
if there are physical between people working).			
Comments:			